



Coromandel Valley Kindergarten

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Welcome

Dear Families,

A warm welcome to our new and returning families to Coromandel Valley Kindergarten, we are looking forward to a wonderful year ahead. My name is Sophie James, and I am excited to be taking on the role of Director and becoming a part of this wonderful community. We are fortunate to have a dedicated and passionate team of experienced educators at the site this year:

Sophie James: Director & Teacher of the Banksia Group (Monday & Tuesday)

Brett Gent: Teacher of the Wattle Group (Thursday & Friday)

Louise Hill: Early Childhood Educator - Working across both groups.

Suzanne Harris: Teacher of the Banksia Group (Monday & Tuesday)



Merchandise

Kindy merchandise can be purchased from www.eduthreads.com.au. – click on shop kinder/ELC – search for Coromandel Valley Kindergarten. Through this site you can browse and purchase from our selected uniform range.

Session times

**Term One starts Tuesday 28th January*

Banksia Group: Mondays & Tuesday
8:15am-3:45pm

Wattle Group: Thursday & Friday 8:15-
3:45pm

General Requirements

- **Arrival and Departure :** Arrival time for Kindy is 8:15am, please refrain from entering the site before this time as educators are not able to supervise your child. This is a time for the team to discuss daily events and set-up the environment. Departure time is 3:45pm.
- **Signing in and out:** Please remember to sign your child in/out each day- a clipboard will be located on the bench to the right as you enter the veranda area. If there are any changes about who is collecting your child, please let us know.
- **Unwell Child:** Please keep your child at home if they are unwell, until their symptoms clear up and they are feeling better. It is important that you let us know if your child is unwell.
- **Absent Child:** If your child is absent for any reason, please let us know by providing us with a phone call, SMS or email to share the absence and reason.
- **Healthy Eating** – Our healthy eating policy encourages families to pack healthy food for their child/children. Healthy eating is essential to a child's development and helps support their learning at preschool. Please be aware we currently have children enrolled at our service who are anaphylactic to nuts and egg, and any contact could be life threatening, please **NO NUTS or EGGS**
- **Your child's bag:** Please ensure your child has multiple pairs of weather appropriate spare clothes (underwear, socks, jumper, t-shirts and pants/shorts). We do love outdoor play in all weather, so pack your child's bag accordingly.
- **Sun Safety:** Pack a hat each day they attend and **put sunscreen on your child before they arrive to kindy.** The children will then re-apply their sunscreen as required throughout the day. We have a filtered water tap for the children to use to refill their drink bottles as required.
- **Updating Information:** If your contact details have changed, please let a staff member know so we can update our records. If your child's health condition has changed e.g. developed asthma, allergy, or any other health concerns please inform an educator.
- **Health Care Plan:** If your child has been diagnosed with a medical condition or requires medication (short or long term), a specific health care plan **MUST** be provided. Please see staff for further guidance.

Key Dates

Week 4: Wednesday 19th February Family Picnic & AGM (More details to follow)

Week 6: Friday 7th March, Pupil Free Day

Week 7: Monday 10th March, Public Holiday.



When you arrive at Kindy

- Support your child to place their food into the current tubs (pictured above); morning snack, lunch boxes, and afternoon snack.
- Support your child to put their drink bottle in the trolley.
- Find a hook for your child to hang their bag on.
- Sign your child in on our sign in sheet – located on the bench to the right as you enter the veranda, and check your family pocket above for any communications.
- Show your child where the toilets are located, as a reminder.
- Explore the environment to help your child settle before you say goodbye.

Daily Routine

We have a daily routine that supports children to be able to predict the events happening within their Kindy day. This routine is flexible to support children's individual needs. Please see approximate routine and times below:

8:15am	Arrival Time, Indoor Play
9:00am	Free Flow Indoor/Outdoor Play
11:00am	Last call for Morning Fruit
11:30am	Gather for Group Time
12noon	Lunch
12:30pm	Free Flow Indoor/Outdoor Play
2:45pm	Tidy up the Kindy
3.00pm	Snack time
3.20pm	End of Day Group Time
3:45pm	Departure Time

Have a great weekend and we cant wait to meet you all next week! Please don't hesitate to speak to any of the team if you have any questions.